

Fulbright: Potential Partners & Reaching Out

- A University/College/ Conservatory (not American)
- Museum or gallery
- a foundation or non-profit
- A think tank
- A research organization
- A government agency or NGO
- Libraries
- Artists/ musicians/ writers
- A media agency

How to Get a Letter of Support:

1. Give yourself plenty of time - this can take a while, and many schools/organizations close over the summer.
2. Check the country's guidelines
3. The best strategy is to have a colleague introduce you to someone (not that cold calling doesn't also work).

Who should it be? Think about:

- Organizations/individuals you've seen or heard
- Former fellows (search on Fulbright search tool) or an Institutional fellowship advisor (if you have access to one)
- International students from your current/past institutions
- Alumni or Faculty from your current/past institutions
- LinkedIn
- What current events are you following that you're interested in?
- What are the country's priorities?
- Look up the authors of journal articles or books that interest you.

How to Write the Email:

1. Brief intro, e.g. "I'm a recent photography MFA graduate from MCAD", and attach your 1-page resume.
2. Which award you are applying for (include the URL)
3. That you are seeking a host (include the time period)
4. The general research areas/programs you are interested in.

5. Close with a request for a phone discussion in the near future, and/or refer you to someone else that can help.

- Keep it short/ concise. Capture interest; do not overwhelm. You can provide more later.
- Include "Fulbright" in the first sentence of the email and in the subject line.
- If you have a connection to the place, state it
- Keep ideas broad/general in the email - they may have ideas you hadn't thought of.
- Acknowledge what you know about their work

The Letter Should:

- 1) Confirm the host will be available during the grant year to mentor and/or supervise the applicant's work on the proposed project.
 - 2) Indicate the host's understanding of your project, and speak to the feasibility and validity.
 - 3) Show enthusiasm for your work and willingness to work with you on the intended project.
 - 4) Indicate how the applicant will be involved in the institution's activities, and note what you will bring to their work and/or the community.
 - 5) Outline what equipment, facilities, materials, class/workshop fees, and/or exhibition cost that the affiliate will cover or help you secure (if any).
 - 6) Indicate any additional resources or contacts that they can provide to support your work.
 - 7) Confirm, if applicable, that courses proposed are held in English and/or host country language courses and support is available.
- It doesn't have to be long or amazing, just a few clear sentences expressing support of you and your project.
 - Ask that they write it on institutional letterhead.
 - Must receive hard copy with original signatures.
 - Letters written in a foreign language must be translated into English, and both the original and translation must be uploaded into the application.